



Effective governance for total control
Roles and responsibilities of board

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Effective governance for total control

Roles and responsibilities of board

Trustees are responsible for improvement of their fortunes of voluntary and community organisations. Their responsibilities span policy formulation, strategic thinking, supervisory management and accountability to stakeholders. We provide a total board development programme that centres on what is required to make organisations survive and grow.

Our total board development programme focuses on

- Roles and responsibilities
- Effective Team Building
- Self Development
- Time Management
- Communication
- Supervising staff and volunteers
- Leadership and effective structures
- Business planning and control
- Innovative marketing and fundraising

Equinox Consulting is an innovative, dynamic and specialist management consultancy promoting social and economic advancement for disadvantaged communities through **management consultancy, training and research services in community development, enterprise generation strategies and employment initiatives.**

Over the past 28 years, we have worked with community organisations and individuals primarily from African, Caribbean and Asian communities and have executed projects that affect inner city, black and ethnic minority, refugee and other excluded communities.

Please find attached our project sheet which provides more information on projects we have carried out on this service.

You may also visit our website at www.equinoxconsulting.net for more information on other services we offer such as

- facilitation of strategic awaydays
- policy research on minority issues
- evaluations, reviews and appraisals
- strategic business and delivery plans
- feasibility studies for community facilities
- roles and responsibilities of board trustees
- management training and leadership courses
- capacity building and community consultations
- enterprise skills training and promotion strategies
- employment skills training and placement initiatives



Trustees are responsible for voluntary and community organisations. Their responsibilities span policy formulation, strategic thinking, supervisory management and accountability to stakeholders. We provide a total board development programme that centres on what is required to make organisations survive and grow



Roles and responsibilities of board trustees

Board Training



Trustees are responsible for voluntary and community organisations. Their responsibilities span policy formulation, strategic thinking, supervisory management and accountability to stakeholders. We provide a total board development programme that on what is required to make organisations survive and grow

Crawley Ethnic Minority Partnership

Delivery of a management development programme for management committee members and trustees of an umbrella ethnic minority organisation.

The programme focused on role and responsibilities, management and structures, teambuilding, fundraising strategies and proposal development.

Ghana Union London

Delivery of management development programme for management committee members and trustees of an ethnic minority umbrella organisation.

The programme focused on role and responsibilities, management and structures, teambuilding, fundraising strategies and proposal development.

Presentation Housing Association

Delivery of training programme to residents and organisations on the principles of operating community organisations and voluntary groups, fundraising and business planning.

Barking and Dagenham African Health Forum

Management development programme on roles and responsibilities for members of the forum. The programme also included sessions on team building and conflict resolution and developing a governing document.

African HIV Policy Network

Design and delivery of a management training programme for trustees and management committee members of the organisation this involved sessions in roles and responsibility, managing finance, organising consultations, fundraising and business planning.

Health First

Delivery of a management development programme for health professionals to enable them provide management support to voluntary sector organisations with whom they work

Southampton Voluntary Service Council

Development work with four ethnic minority led community organisations

Leicester Carnival Committee

Provision of management development programme covering Roles and Responsibilities, financial Management, Business Planning and Fundraising

National Aid Trust - Capacity Building for African Organisations

Management development programme for community based organisations involved in caring and prevention of HIV/AIDs in Britain. The programme involved providing seminars in community development, project development and partnership formation strategy and the setting up and operation of a mentoring scheme for project coordinators.

African Caribbean Citizens Forum - Leicester

A training and management development programme for management committee members focusing on their committee meetings, strategic planning, functional management, partnership formation and business planning skills.

Black Elderly Group in Southwark

The design and implementation of a management committee course on recruitment and interviewing skills and employment of staff.

Black Contractors Association

The design and implementation of a communication skills course for members of the organisation. Topics included: Interpersonal skills, Leading a voluntary organisation, Team building, Presentation skills, Persuading and Negotiation, Meeting management

SIA

Provision of training courses and management development sessions to community groups and voluntary organisations that were members of this umbrella body for the black voluntary sector.

African Caribbean Centre

The design and implementation of a management course for management committee members focused on their individual needs and those of the organisation. Topics included; Legal and lease issues, Effective management of a community enterprise, Staffing and Reward systems, Efficient resource management, Financial management, and Marketing the Organisation.

